



# Club Officer Self-Evaluation

## Vice President Education

Officer's Name

Date

Club Role

Timeframe for Evaluation

This self-evaluation is an important part of the leadership development process. Over the course of your term, use this form to track your leadership skills, how you progress, and what areas of opportunity you have for growth. It can also help close previously missed gaps, clarify the responsibilities of each role, and ensure officers are held accountable.

Work with your club officer team to determine how often to complete a self-evaluation. It is recommended to complete this form at least once every three months. After completing the evaluation, review it with your Club President. When reviewing these forms, conversations should be positive, constructive, and forward looking.

Using the following scale, circle the responses that best describe your abilities:

- 1 = Needs Improvement**
- 2 = Marginal**
- 3 = Meets Expectations**
- 4 = Exceeds Expectations**
- 5 = Exceptional**
- N/A = Not Applicable**

### Vice President Education Self-Evaluation

I achieved my monthly goals according to the Club Success Plan.	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>N/A</b>
Comment						
I ensure that members are actively involved in club meetings.	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>N/A</b>
Comment						
I ensure that club meeting roles are published at least a month in advance.	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>N/A</b>
Comment						
I ensure that speaking and leadership projects are from Pathways.	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>N/A</b>
Comment						

## Vice President Education Self-Evaluation

Meetings are well organized and dynamic. Comment	1 2 3 4 5 N/A
I coordinate fair, objective, and quality club contests. Comment	1 2 3 4 5 N/A
Members are informed about their assignments and how to fulfill them. Comment	1 2 3 4 5 N/A
Educational Distinguished Club Program (DCP) goals are tracked and adapted if needed. Comment	1 2 3 4 5 N/A
Speech evaluations given by members are positive, constructive, and helpful. Comment	1 2 3 4 5 N/A
I work collaboratively with the Vice President Membership so members' goals are met. Comment	1 2 3 4 5 N/A
I plan interclub events. Comment	1 2 3 4 5 N/A
The knowledge I gained from training and mentoring allows me to better perform my duties. Comment	1 2 3 4 5 N/A
I understand basic parliamentary procedure. Comment	1 2 3 4 5 N/A
Considering my leadership role, I am satisfied with my performance. Comment	1 2 3 4 5 N/A

I excelled at: \_\_\_\_\_

I want to improve at: \_\_\_\_\_

I will challenge myself by: \_\_\_\_\_